



The University  
of Vermont


LARNER COLLEGE OF MEDICINE

MEDICAL STUDENT EDUCATION

## Print from Your Personal Computer/Device

If you are plugged into an **Ethernet port** or signed into the **HSID wireless**, you have the ability to print from the Student Lounge printer.

**How to add this Printer to your Computer/Device (must be on HSID/Ethernet to set it up):**

1. On your keyboard, hold down the Windows key () and then tap the **R** key. A window titled **Run** should appear.
2. In the **Open** field, erase anything that is in that box and enter `\\med46ps\` and press **Enter**.
3. Find “Print054” on the list of available printers and double-click it **OR** right-click it and press connect.  
**NOTE:** If/when prompted to enter your username and password, please write “**med\**” in front of your username to update to the correct domain
4. You should see the printer begin to install. It may take a few seconds for the installation to start, so if at first you see nothing happening just be patient.
5. Once the printer has finished installing, send anything to the printer to test that it is working.

If you have any problems with this process, please feel free to call the COMIS Helpdesk at 6-7300.

Given Courtyard N100  
89 Beaumont Avenue, Burlington, Vermont 05405-0068  
T (802) 656-0722 • F (802) 656-9377

*in alliance with The University of Vermont Medical Center*