Student Council Positions

Students will run for either a student council administrative chair position or a community service chair position. Once elected to be an administrative chair on student council, the four elected individuals will decide amongst themselves what position they wish to have from the four options. A student cannot run for multiple positions (i.e. cannot run for student council administrative chair and community service chair). We will be conducting two separate elections but at the same time.

Student Council Chair Positions Summary:

CHAIR OF COMMUNICATIONS
The Chair of Communications shall be responsible for reserving rooms for meetings, conducting meetings, making the agenda for monthly meetings, taking minutes at each meeting, posting them on the Student Council COMET site, conducting the election for first year class representatives, and conducting the election for the Advancement Committee Representative. The Chair of Communications shall be responsible for updating the monthly COM newsletter.

CHAIR OF FINANCE
The Chair of Finance shall work with Office of Medical Education to keep an accurate account of the annual budget for the fiscal year. The Chair of Finance will conduct the biannual budget review meetings as outlined above. The Chair of Finance will collect all student interest group budget requests and consult Student Council for approval, update COMET site in regards to budget, and sit on the Travel Awards committee during the 2nd year. The Chair of Finance will update each SIG following budget review meetings as to their financial allocations.

CHAIR OF STUDENT LEADERSHIP
The Chair of Student Leadership shall keep an accurate collection of Student Interest Groups (SIGs) on the Commons, be responsible for consulting Student Council on approval of new SIGs, be responsible for updating the Weekly Wire and Student Council bulletin board about Student Council Events, make announcements to his/her class about upcoming events, and serve as head of the Committee for the End-of-Year Banquet.

CHAIR OF STUDENT LIFE
The Chair of Student Life shall work with the Office of Medical Education to plan Student Council events and spearhead committee creation for major projects throughout the year, keep track of the student council calendar and upcoming responsibilities, overseeing their organization. The Chair of Student Life is responsible for the annual student yearbook.

CHAIR OF COMMUNITY SERVICE
As the Chair of Community Service the individual will take the lead in organizing community service events. We envision the individual coordinating one monthly community service event as well as being the point person for student involvement in the community through COMET Student Council web development. We hope that the web space be a place to increase student involvement and communication about for Student Council community service events, SIG community service, and Schweitzer fellowship community service day.

Detailed Student Council position descriptions are provided in the Student Council Handbook...