

-----Original Message-----

From: Youngberg, Sheri L

Sent: Monday, December 4, 2017 2:52 PM

Subject: FW: Missing Chairs from Courtyard at Given Square - 1st Floor Lobby area

Importance: High

If you could keep an eye out for the missing chairs, see Sue Williams note below, she would appreciate it.

Thanks,

Sheri

Subject: Missing Chairs from Courtyard at Given Square - 1st Floor Lobby area

Importance: High

Please forward this notice to all occupants in your units.

All,

There are four chairs that have been removed from the Courtyard at Given Square (1st floor lobby area). [These chairs](#) have been missing for approximately one week or so. I've looked around the medical complex for them, but have been unable to locate them.

Could you please take a look in your surrounding areas for them? Or, if you have information on their whereabouts, let me know. I'd like them to be returned ASAP. No questions asked. They are extremely useful to our population in that area. Please forward this notice to all occupants in your units.

Thanks for your assistance.

Best,

Sue

Sue Williams

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