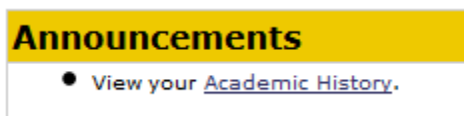
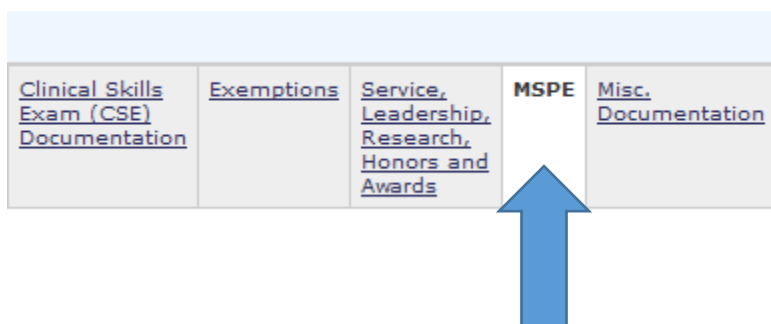


Instructions for Uploading CV to Academic History in Oasis

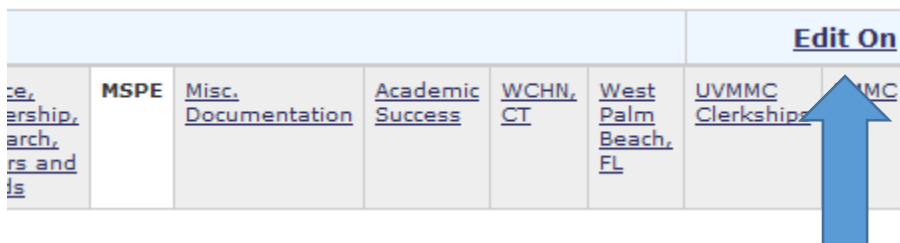
1. Log into Oasis.
2. Enter the current year.
3. In the Announcements Box, click on “View your Academic History.”



4. Choose the MSPE tab.



5. On the right-hand side of the upper bar with your name, click “Edit On.”



6. In the box that appears next to CV Upload, click on +ADD FILE to select the file you wish to upload.
7. Click on UPLOAD to upload the file.
8. Indicate if you wish to have your CV reviewed (yes/no)
9. Hit SAVE & NOTIFY to alert the Medical Student Services Team that the document has been uploaded. (If you choose just SAVE, no notification to OMSE is generated.)
10. If you have requested review, OASIS will generate an automated email notification to you when the reviewed copy has been uploaded for your to view.

Student CV
Students are welcome to upload a copy of their Curriculum Vitae (CV) at any time during their medical education. Outdated versions may be replaced with updated copies with discretion. **Advanced Integration Level students are required to upload a copy before their Residency Application Discussion and MSPE Preparation meeting with the Associate Dean for Students.**
If you wish to have your CV reviewed, indicate "Yes" below and be sure to hit "Save & Notify" to alert the Medical Student Services Team that the document has been uploaded. [View Item History](#)

CV Upload [View Attribute History \(0 entries\)](#)

[+ Add files](#) [Upload](#) [Clear all](#)

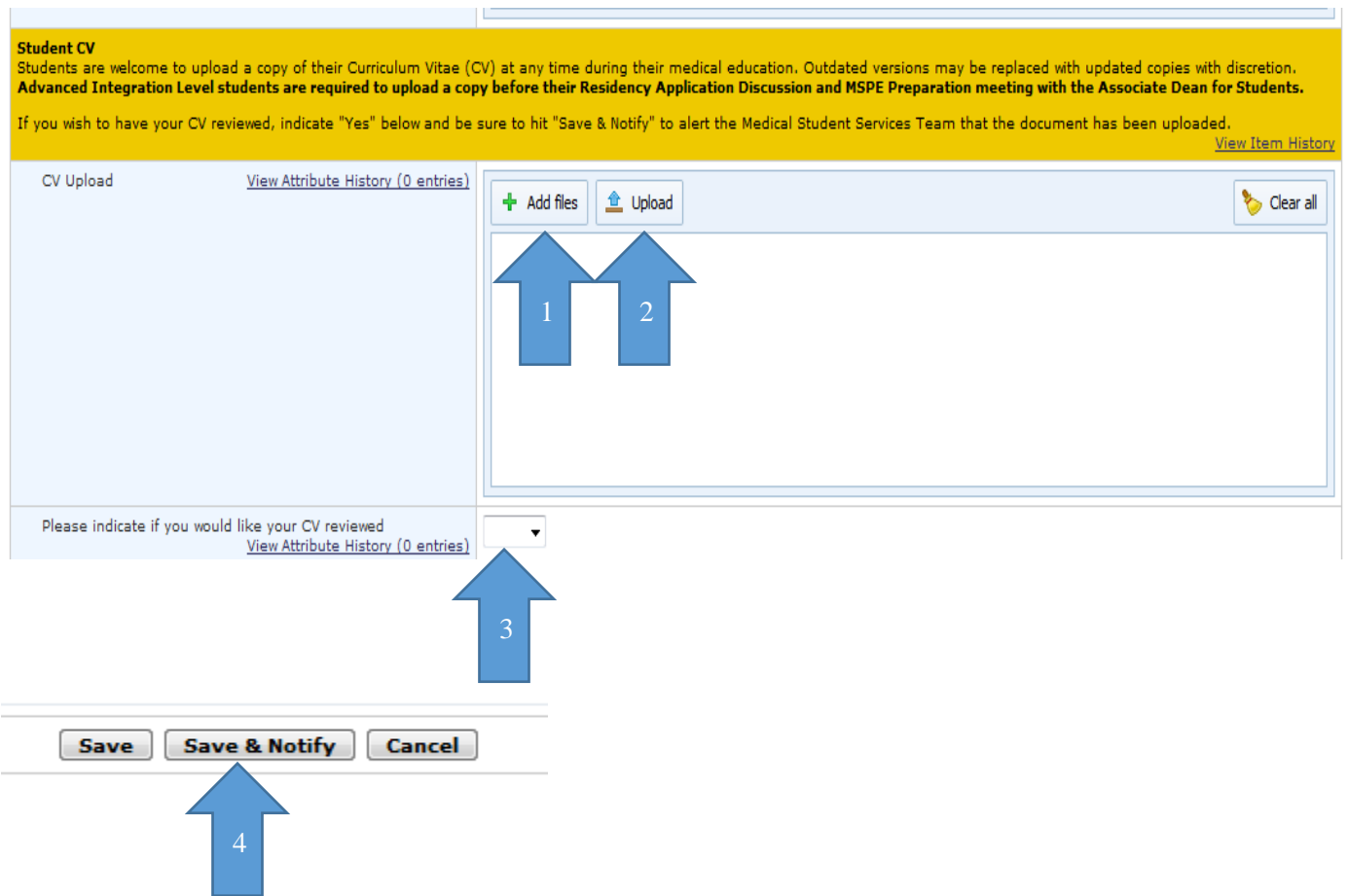
1 2

Please indicate if you would like your CV reviewed [View Attribute History \(0 entries\)](#)

3

[Save](#) [Save & Notify](#) [Cancel](#)

4



You do not need to click "Edit Off" before exiting.

You may use "Clean" to delete a previously uploaded file if you wish to replace it with an updated version.