

From: White, Gordon [<mailto:gordon.white@med.uvm.edu>]

Sent: Friday, July 28, 2017 2:56 PM

Subject: Class of 2021 - Technology Information

Hello Class of 2021,

We are excited to have you arrive for orientation and introduce you to our technology environment. Until then, here are a few important items.

1. If you have not logged into both COMET and the Larner College of Medicine (LCOM) email system, please look to previous emails for instructions and do that first. If you do not have those, please reply to this email and let me know.
2. Your @med.uvm.edu email address is your professional email address within academic medicine. Please do not redirect mail from this address to your personal account. It is against policy, and will disrupt the integrated communication between you, the administration and the faculty. If you have redirected the @med.uvm.edu address to a personal account, please reverse these changes. If you would like to see the official policy about redirecting LCOM mail, you can find it in the computer use policy:
<http://www.med.uvm.edu/studenthandbook/94000>
3. Many of you have asked how to configure your personal computer mail clients. We ask that you only use Outlook Web Access when connecting to the mail server from a non-school computer. Links to Outlook Web access are available from COMET. <https://comet.med.uvm.edu>
4. If you would like to configure your mobile device for email and calendar access, please download the Outlook for Mobile app from the App Store or the Play Store. You will configure an Office 365 account, using your full @med.uvm.edu address, and password.
5. On the first day of Orientation, we will be deploying a Microsoft Surface Pro 4 Tablet computer to each of you. This device was selected because of its advanced pen and touch functionality, tight integration with OneNote and Office 365, and ability to work with the LCOM curriculum. This computer is fully supported while you are enrolled as a medical student. If you would like more information about the computer, you can visit this page.
<https://www.microsoft.com/en-us/surface/devices/surface-pro-4/overview>

If you are having any technical issues with your account, or accessing LCOM resources, please contact the Service center by:

Calling: 802-656-7300

Submitting a Footprints Trouble Ticket: <https://comis.med.uvm.edu/footprints/default.aspx>

Thank you, and see you on August 7th!

Gordon White



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Gordon White

Manager of Technical Support Services
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