

LCOM Committee Quick Reference Document

Committee	Committee on Advancement (CoA)
Committee Charge	<p>Reviews the total performance of each student at regular intervals and determines whether classes of students should advance among the levels of the Vermont Integrated Curriculum (VIC) and sends to the College Faculty the names of candidates to be recommended for graduation.</p> <p>Also determines the course of action for individual students who fail to show sufficient academic progress during their studies.</p>
Reporting Structure & Outcomes	<p>The Associate Dean for Students oversees the committee function and progress. The Chair of the committee is responsible for meeting progress and voting.</p> <p>Recommendations of the committee are implemented by the Office of Medical Student Education.</p> <p>Decisions of the committee are final unless appealed to the Dean.</p>
Membership	<p>13 Voting Members 9 voting full-time faculty: cannot be involved in performing summative student assessment (i.e., assigning grades); to the extent possible, faculty members represent nine different departments.</p> <p>4 voting students: students abstain from votes pertaining to their own class</p> <p>Additional Members (ex-officio/non-voting): Senior Associate Dean for Medical Education, Associate Dean for Clinical Education, Associate Dean for Students</p>
Expectations & Commitment	<p>The CoA monitors satisfactory academic progress for all Larner College of Medicine students.</p> <p>Confidential and closed meetings occur approximately seven times per year, on Tuesdays, starting at 3:30 PM, in the Dean’s Conference Room. Member attendance is expected at all meetings to ensure quorum is established.</p>
Medical Student Handbook Policies that Apply to the Work of the Committee	<ul style="list-style-type: none"> • Policy 300.00 - Technical Standards for Admission, Advancement and Graduation • Policy 540.70 - USMLE Examinations • Policy 560.00 - Satisfactory Academic Progress through Policy 560.40 - Incompletes and Withdrawals: Satisfactory Academic Progress • Policy 560.74 - Notification: Satisfactory Academic Progress through Policy 565.40 - Review of Academic Performance: Advanced Integration • Policy 565.50 - Procedures for Student Appearance at a Meeting of the Committee of Advancement