

**Application Checklist for All Applicants**

**□** Teaching Portfolio

**□** Letter of Support from Chair/Supervisor

**□** CV

**□** Supplemental material submitted as Evidence of Quantity, Quality and Engagement, e.g., Teaching Evaluations Table ([see template on website](https://www.med.uvm.edu/teachingacademy/apply)), copies of teaching evaluations, letters of acknowledgment, references to national work, feedback on a new resource you created

**□** Verify that all information is accurate and complete, and sign (page 1 of Portfolio)

**Additional Items for Protégé Applicants**

**□** Include in your Statement of Intent the anticipated end date of your program (page 2 of Portfolio)

**□** Project description (page 23 of Portfolio)

**□** Signature indicating project mentor has reviewed your Portfolio (page 23 of Portfolio)

**□** Letter of Support from Teaching Academy Sponsor. If your project mentor is someone different than your Teaching Academy sponsor, please include an additional letter of support