



**Student Education Group**  
**11/6/2018**  
**Minutes**

**Members unable to attend:** Chris Bernard, Laura Director, Charlotte Hastings, Lawrence Leung, Marc Vecchio, Daniel De Los Santos, Dr. Jeffries

**Members in attendance:** Sidney Hilker, Flora Liu, Sienna Searles, Audrea Bose, Liz Carson (Skype), Hanna Mathers (Skype), Chad Serels, Ethan Witt

**Committee Members in attendance:** Kalle Fjeld (Medical Curriculum Committee)

**Minutes by:** Audrea Bose

**Chairperson:** None

**Guests:** Alice Stokes (Dana Library Staff), Gary Atwood (Dana Library Staff), Donna O'Malley (Dana Library Staff), Kelly Chan '22, Ally Miller '22, Melanie Parziale '22

**Dana Library Update (Alice Stokes, Gary Atwood, and Donna O'Malley):**

- Alice noted that the library staff tries to meet with SEG once per year to solicit feedback from us.
- Alice updated us that All-Night Study is available now (excluding holidays) and they want students to be aware of this. Students are just asked to exit the library when it closes at the normal hours, re-enter with their cat-card in the back entrance. The emergency phone and bathrooms are operational and only people who can swipe in can get in. The library staff won't be staffed after hours.
  - o Liz asked if there was data available on when people are using this feature, but Gary stated that there is no way of knowing, since it is not staffed. He notes, however, that when he gets there in the morning, he has seen people there, so it is being used.
  - o Sienna asked if the opening of the library after-hours was conditional on if it's being used. Donna stated that it doesn't add a significant cost, so they don't expect to stop doing this.
  - o The library staff posed the question of allowing residents to use this, with the only reservation being computers being taken, but this doesn't seem to be a huge concern.
- Liz asked about the state of Evidence-Based Medicine app since she hasn't noticed people really using it. Alice added that they have been presenting it to students, including the first day of FoCS. They haven't asked Dr. Everse if it's been used.
- Donna mentioned how students should have access to journals online no matter where they are. If there are any access problems, she assured that students should let the library staff know. She added that there are various reasons student access can be dropped, but they can fix this. Donna noted that the most reliable way for gaining access is going to the website and clicking 'connect from off-campus'.
- Alice walked SEG through a tour of the library's online resources.

- Gary would like more feedback from SEG and the student body. He stated that we could consider assigning a SEG representative to the library staff for better communication. SEG informed him that SEG has a team with the library listed as one of their responsibilities, so they will be connected with the library staff for more communication.

#### **Student SOP's Update (Sienna Searles):**

- SEG reviewed the Student SOP's, suggesting the following changes:
  - o Either providing 10 questions for every RQ or ensuring the math works out so you can always miss 3 questions and still score 100% on a given RQ.
  - o Specific language about RQs being either open or closed book, as this is inconsistent by class.
  - o Change RQ deadline to 7am the day of instead of 10pm the night before.
  - o Max word count of 5,000 words per session for TBLs.
- Approved Student SOP's to move on to Foundations committee then to MELT for final approval.

#### **You Said/We Did Project (Sienna Searles):**

- During Sienna's Active Learning Office Summer Internship, she noticed a gap in communication between the feedback and what is being changed year to year. So, to help remedy this, she emailed faculty and course directors to see what changes have been made based on feedback from students. She has completed a document outlining what course directors have said, adding that it must be approved by all course directors before publishing and there's still some formatting to do.
- This document will be published to the Learning Commons and the learning environment website.
- SEG agrees that we would like to continue this, yearly.
  - o Liz proposed possibly creating a 4<sup>th</sup> year elective for this, maybe a learning environment project elective, to get this continued. Chad noted that there have been questions in the past about rigor in 4<sup>th</sup> year electives, which would need to be addressed if we wanted to move forward with this. SEG discussed that each team could also do this since they have a relationship with the course director.
  - o Liz added that SEG needs to make our own protocols/procedure about course reviews and responsibilities like this, by team.
  - o SEG discussed making it a requirement for course directors to complete this every year and just consolidate it with whatever they are required to fill out for the MCC, so they don't have to do it twice. Chad added that we could just make it the last page of the quality assurance report for course directors to complete.

#### **Ways to Give Feedback (Flora Liu and Kalle Fjeld):**

- Flora and Kalle made a 'Ways to Give Feedback' flowchart that clearly indicates where and who to go to with certain types of feedback students may have.
- They will include hyperlinks, so it will take you to the resource you are looking for once you click on it.
- Audrea suggested providing an option for students to give feedback to SEG representatives directly with immediate feedback through their COMET calendar or something similar.

- SEG discussed adding SEG representatives' team focuses onto the online list of representatives, so students have a better idea of who to go to with specific feedback about a course.

### Committee Updates:

- MCC: (Kalle Fjeld and Chad Serels)
  - o Kalle updated SEG that MCC was presented with the Neural Sciences Course Quality Assurance Report from Dr. Forehand, noting an overall course rating of about 2.6/5. Dr. Forehand read all of the individual feedback, which was rated a little higher than the overall, but reflected the class accurately.
  - o Kalle added that a new course director was approved for Neural Sciences, Dr. Gupta.
  - o She noted that Dean Jeffries presented the latest Step score and GQ data. The Step scores are not statistically different from the Class of 2020 to the Class of 2019. GQ is, also, as it has been in the past. Step 2 scores continue to be exceptional.
  - o MCC discussed that the Internal Medicine rotation evaluations have been problematic, which warrants more discussion.
  - o Quality Assurance Reports for the Internal Medicine rotation, Family Medicine rotation, and PCR. Approval of student handbook changes.
  - o Dr. Moore asked Dr. Rosen how rigorous the TA position was in PCR, because Dr. Moore would like this role to be equivalent in rigor to other courses.
- Foundations:
  - o None
- Clerkship:
  - o None
- AAMC:
  - o None
- Active Learning Task Force
  - o Flora stated that the Active Learning Task Force is discussing a Journal Club SOP to be initiated in the 4<sup>th</sup> year. They also discussed incorporating Journal Club more in the first 2 years. This task force is also working on a Reflection SOP to ensure 1<sup>st</sup> year students take reflections more seriously.

### SJC Update (Sidney Hilker):

- SJC has continued to monitor the Social Medicine Theme of the Week. First year and second year SJC members met with Dr. Everse, Dr. Lounsbury, Dr. Rosen, Dr. Eldakar-Hein, and Dr. Lahey in Mid October and identified a few **challenges**: how to make the theme more obvious to students, how to get faculty buy-in, and how to establish sustainability. They are working on solutions to these ideas internally, and hope to have a formal presentation for LCOM administration prepared in the coming two weeks.
- With Dr. Huggett's guidance, the SJC has submitted their "Social Medicine Theme of the Week" to the coming **NEGEA conference**, under the "innovations" category, and they hope to lead a conversation about the place of the Social Determinants of Health in Medical Education.
- As per SEG's recommendation, they have identified **six SJC members** to be tied into the SEG working groups: Raghav Goyal (MS2), Samuel Epstein (MS2), Nina Dawson (MS2), Sheridan Finnie (MS1), Jacob Weiss (MS1), Kalin Gregory-Davis (MS1). They look forward to attending these meetings as they occur.

- **Team 1: FocS and PCR**
  - Sheridan Finnie (MS1)
- **Team 2: AnD, NMGI, DIV**
  - Nina Dawson (MS2)
  - Jacob Weiss (MS1)
- **Team 3: Neural Science, Connections, PHP**
  - Raghav Goyal (MS2)
- **Team 4: CRR, Generations, Convergence, Clinical Skills**
  - Samuel Epstein (MS2)
  - Kalin Gregory-Davis (MS1)
- They have completed working on three more **Spring PCR sessions**: Drug Use, The History of AIDS, and Case Studies in Environmental Health, with about five more PCR sessions left to look at.
- They have also continued working with Martha Seagrave on the **Cultural Awareness Conference**, and have been attending all meetings pertaining to that planning, and are actively involved in making sure the event is engaging and feels relevant.
- As for conversations with **Course Directors**: they have submitted a rough outline of our ideal Social Medicine integration to Dr. Raszka, and have been having informal communications with Dr. Wilcox who is a strong ally. Once possible, they would be eager to be on-boarded with the new Neural Sciences director, so they might put first years in touch with them to think about what this project looks like in that course. They look forward to working with course directors via the SJC-SEG representatives that have been established.
- **In addition** to work on the Social Medicine Theme of the Week, SJC hosted two events on the MeToo movement, and helped ODI and the SNMA to host the first of a monthly Check In session geared toward supporting Underrepresented Minorities in Medicine. They also sent two first years to the Campaign Against Racism workshop in Knoxville, TN this past weekend. And, in an effort to make our organization properly sustainable, they have established a new leadership structure and by-laws, and are in the process of seeking a home for SJC as a **Student Leadership Group** housed under ODI. More details to follow.

#### **Course Updates:**

- Cardiovascular, Respiratory, and Renal (CRR)- The end of year evaluations close tomorrow.
- Human Development and Reproductive Health (HDRH)- Sidney notes that this course is going fine. Sidney has met with Dr. Humphrey multiple times, mostly discussing working with the active learning team to limit prep work and low session attendance issues.
- Public Health Projects (PHP)- A larger discussion of starting this course in the Spring of the first year instead of the Fall of the second year has begun. Students have requested administration consider this move.

#### **First Year Elections (Audrea Bose):**

- Paragraphs of interest in running for elections are due Monday, November 12<sup>th</sup> at noon. Will send Class of 2022 another reminder. The election via survey will be open for 1 week after that.

#### **Continuing Agenda:**

- Start preparations for LCME Standards Student Survey to prepare for next accreditation meeting in 2021; would want survey to be done during 2019 calendar year.
- First year election information for a call for candidates has been sent with a due date of November 12<sup>th</sup>.