



Student Education Group
3/6/2018
Minutes

Members unable to attend: Charlotte Hastings, Laura Director, Ethan Witt, Daniel De Los Santos, Hanna Mathers, Chris Bernard, Alex Miller

Members in attendance: Dr. Jeffries, Brian Till (Skype), Marc Vecchio (Skype), Sidney Hilker, Liz Carson, Flora Liu, Sienna Searles, Chad Serels (Skype), Audrea Bose, Lawrence Leung (Skype), Rachel Carlson

Committee Members in attendance: David Leon (Clerkship Committee)

Minutes by: Audrea Bose

Chairperson: None

Guests: Lindsey Eastman '18 and Nathaniel Sugiyama '18 (Academic Guidebook); Raghav Goyal '21 (Social Justice Coalition)

Feedback for Academic Guidebook (Lindsey Eastman and Nathaniel Sugiyama):

Regarding the project, generally:

- Lindsey and Nathaniel informed SEG about their plans to create an academic guidebook for UVM LCOM students that will include information on curriculum, USMLE preparation, academic support resources (peer tutoring, Stern Learning Center referrals, practice shelf exams), resources for various courses/rotations, etc. They explained that this would give valuable information to students in one consolidated place. They have been working with Dr. Zehle, Dr. Rosen, and Dr. Feldman and are planning to have it available to students on the UVM LCOM website.
- Lindsey and Nathaniel added that they produced a needs assessment survey that they have been advertising and distributing to students. They are hoping to use student feedback to understand which elements would be most helpful to include for students. They are planning to discuss the guidebook and the survey results at the Student Admissions Leadership Team (SALT) next week to recruit more help on the project. They noted that the goal is for SALT and/or SEG to overlook the guidebook, annually, ensuring it remains up to date and sustainable.
- Liz asked about who this guidebook would be available to, noting that it seems too overwhelming to be available to the public/prospective students. Lindsey and Nathaniel stated that it would be open to anyone, but some of the links would require a password. The goal is finding ways to make things easier for current students.
- Lindsey and Nathaniel added that 10-11 students (mostly 3rd and 4th years) have been recruited already to help with this project. Ideally, they would like to have students from every class helping to round out perspectives and give up-to-date information.

Regarding additional ideas of what may be helpful in this guidebook:

- SEG representatives mentioned that information on residency matching and other 4th year advice would be helpful.

- Another idea was examples of study schedules addressing different types of learning and including diverse learning styles.
- SEG representatives added that having a list of people to contact for different situations and their job descriptions.
- Liz mentioned that it would be helpful to include how to get accommodations during courses and how to get tutoring, adding that there is no stigma against this.
- Sienna added that there was a 'chicken soup' resource passed on to first years every year, but it was very overwhelming to read and contained a lot of conflicting messages and advice. She noted that an organized guidebook that is straightforward would be much better for first years to have access to.

Regarding how SEG could contribute to this project:

- Lindsey and Nathaniel are mainly requesting a pooling of any resources we might have. In response to this, Liz stated that SEG hasn't published much in the past couple years, but all of SEG's resources have been posted on blackboard and there is the clerkship wiki and student lounge with some resources.
- Liz added that a section on upcoming curricular changes from SEG would be helpful, including how this would impact students.
- Audrea volunteered to write a portion on SEG in this guidebook, highlighting the group's role in curriculum change and evaluations, like the feedback we get and what we do with it.

Incorporation of Social Justice Topics into Foundations Curriculum (Raghav Goyal):

- Raghav gave an introduction about the Social Justice Coalition and what they have been doing/planning, including, making observations on the inclusions of social justice topics that are relevant now, running a book club that analyzes different social justice problems, inviting speakers to talk about social justice and health care, and planning Conversation Dinners.
- Raghav and other Social Justice Coalition Leaders have brought some work and thoughts to various people in LCOM Administration, like Tiffany Delaney in the Office of Diversity and Inclusion, Dr. Rosen who is the Course Director for Professionalism, Communication, and Reflection (PCR), and Dr. Feldman who is the Director of the Learning Environment about circling perspectives on health care and social justice, looking to incorporate more Social Justice Topics into the LCOM education.
- Raghav mentioned that the big focus is how to get these important issues to be a larger conversation in the Vermont Integrative Curriculum (VIC), feeling there is some absence of this in places where this can be added.
- The Social Justice Coalition has been looking retrospectively on courses the Class of 2021 has done so far, specifically pointing out portions of lectures/class sessions where we can add conversations and/or bring up certain social justice topics.
 - o Liz added that the most useful thing is finding specific ways to add this in to certain lectures/sessions becoming active learning sessions. If we are informed of what it is and where to fit it in with class objectives, we can try to work it in to the course when we meet with the course directors, annually.
 - o Sidney noted that it is better and more useful to give examples of how to improve and what specifically to add rather than a list of missed opportunities and failures.
 - o Dr. Jeffries suggested giving feedback that is early and often, so we can incorporate it in a timely matter. We evaluate and majorly plan courses, yearly, so if we get these suggestions as early as possible, we can potentially avoid waiting an extra year.

- Dr. Jeffries also suggested incorporating upperclassmen that have some retrospective insights and can examine the course while they're not actually in it at the time, giving a broader level of perspective.

LCME Accreditation (Dr. Jeffries):

- Dr. Jeffries informed SEG that the LCME Accreditation will be in April 2021. The self-study period for this will be Fall 2019 to Fall 2020, which means the collection of data will be during Fall 2018 to Fall 2019
- SEG will be asked to develop the student self study process, which includes the creation of an independent student survey. Once this survey is completed by students, we can work with faculty to address the common issues coming up with students, so by the time the accreditation approaches, we would have addressed all of those issues.
- Dr. Jeffries informed us of a 'Connecting with the Secretariat' webinar on March 8th from 1:30-3pm. He noted that medical students from the Frank H. Netter MD School of Medicine at Quinnipiac University will be talking about their accreditation process and invited us to attend.

IAMSE Update (Dr. Jeffries):

- Dr. Jeffries provided an update on the International Association of Medical Science Educators and their new policy, allowing 2 more student memberships available at no additional cost. He has asked SEG to nominate 2 more people to add to this membership.

Dean Search Update (Liz Carson):

- Liz stated that the search for a new Dean of LCOM is still confidential and not much information is available yet.
- Liz added that we do know there will be 3 finalists for the position and they will be scheduled for campus visits. During these visits, faculty is looking for students to have lunch with the finalists and have a conversation about their ideas and goals.

Earlier Release of Schedules (Sienna and Flora):

- Sienna and Flora met with Dr. Tracy about earlier release of schedules and they discussed the difficulties that are faced when trying to release the course schedules. Dr. Tracy notes that the schedules aren't released very far in advance because class sessions and professor schedules are still changing close to the course start date.
- SEG representatives provided a suggestion of releasing a preliminary schedule that had a disclaimer of the possibility of changing slightly.
- Dr. Jeffries also noted that we have an academic calendar for each class already and we could update this to specify what kind of exams are on which days.
- Dr. Jeffries added that once the schedule becomes more solidified when LCOM's curriculum with active learning is more normalized, the schedule will be more predictable.

Bridge Evaluation Process (Brian Till):

- Brian discussed the Bridge evaluation process with Leigh Ann Holterman from the Teaching Academy. She asked about lowering the question burden and just giving a

bundle of questions in an evaluation at the end of the week. She recommends giving one evaluation at the end of each week with ~3 questions per session to reduce survey fatigue.

- Liz suggested having the shorter evaluation available during the full week to allow students to fill it in right after the session if they'd prefer. All present SEG representatives agreed. Brian will inform Ms. Holterman of SEG's discussion.

Closing the Loop Project & Town Hall Update (Liz Carson and Sidney Hilker):

- The Town Hall will be taking place Thursday, March 15th from 12-1pm in MedEd 200.
 - o The session will include lunch with a post-it feedback activity where participants post their favorite thing and one thing they would change about UVM education. Next, there will be a presentation on the future of LCOM, explaining the top things SEG is working on. Finally, there would be a brief explanation on what happens with student feedback and any questions/concerns/topics for the future.
- SEG representatives discussed that it is important to have enough time for questions and mention the Closing the Loop Project.

Course Update (Audrea):

- Based on discussions with various students in the class, Audrea stated the Nutrition, Metabolism, and GI (NMGI) course has been going well so far and students seem to like it.
- According to some students, they think Attacks & Defenses was somewhat more organized, but this could be due to some new NMGI active learning sessions where some kinks are still being worked out and a more variable schedule.
- The first year SEG representatives are holding an informal 'Cookies and Milk' session next week to acquire some feedback about the course mid-way and see if there are any changes that could be made at this stage.

Committee Updates:

- Clerkship: David noted that he and Sherilynn were not allowed to be present in the last meeting, since it was devoted to assigning grades to students currently in the Longitudinal Integrated Clerkship, but he still didn't receive the meeting minutes when he asked for them. He added that Sherilynn recommended having the new Clerkship Committee representatives get started in April because of the time it takes to start getting involved. This could help with the incorporation of the representatives.
 - o Chad suggested making a document about each committee to provide information on the role of the committee representatives.
 - o Liz noted that it'd be good to ask the committee heads about this and what they want/are looking for and define the role of the representative.
 - o Rachel added that she wants to make a SEG post on the weekly wire about all of the positions up for election. This way, we can have the new representatives ready to start by April.
- MCC: Chad discussed his recent Foundations of Clinical Sciences (FoCS) review.
 - o He noted that he had a long discussion about the role of RQs and a preview of where failing a block comes up.
 - o He also mentioned that MCC approved last year that students have to take USMLE Step 1 a week prior to orientation of clerkships or they would miss a full

year. For this, MCC relaxed this requirement, stating that it is now up to OMSE's discretion if a student needs a little more time to complete USMLE Step 1. In this instance, the student would have to have an ongoing conversation with OMSE and have an approved plan.

- Foundations: No updates.

Priorities for 2018:

- Getting committee reps to be more involved
- Setting up a Town Hall/Update Session during Match Week 2018
- All of SEG encouraged to think about any new projects we'd want to start

Continuing Agenda:

- Invite Kiersten Hallquist to a future meeting to discuss using Learning Commons more as a centralized site for students to see what's going on with their student leadership.
- Audrea will serve as the point contact person involved in the Academic Guidebook Project and will include a portion on SEG's role in the guidebook.
- First year SEG members will attend the 'Connecting with the Secretariat' webinar on 3/8/18 to learn more about the LCME Accreditation process.
- Sienna and Flora volunteered to meet with Jill Jemison (COM Information Systems) prior to our next SEG meeting regarding questions about the secure exam data (linked objectives, time spent per question, changed answer data, etc.) and if it is accessible to students after they take their exams.