

Hello Third and Fourth Year Medical Students,

You have a very hectic schedule, hopefully this simplifies parking for you here at the University of Vermont.

There are two ways parking permits get paid for (we cannot charge student accounts):

- The College of Medicine sends us in advance, monthly lists of persons and dates where they will pick up the charge for campus parking
 - Being on the COM's list does not mean you have a parking permit. It means you have the capability to obtain one for certain dates at their expense. You may not park with Commuter Yellow eligibility until you have applied for and physically display the parking permit.
- You pay for it yourself

There are two ways for you to apply for a parking permit:

- in person at our office, or
- through the website where a completed, generic parking permit form is electronically submitted and the permit(s) may be picked up or sent to your Given mailbox

Here's the link to the Third and Fourth Year Medical Student page on our website. The Commuter Yellow Permit makes you eligible to park in the Beaumont Lot, closer to the Given Medical Building and the University of Vermont Medical Center.

<http://www.uvm.edu/tps/parking/student/?Page=commuter-yellow.html>

- By clicking on the application link, you may order permits the College of Medicine pays for, you must pay for, or request a combination of both.
- Payment for dates the College of Medicine is not paying for must be received before those dates are fulfilled. We can be reached at 802-656-8686, Monday through Thursday, 7:30a to 4:00p and Friday, 7:30a to 3:00p for credit card phone payments.
- Remember to check off whether you would like them mailed to your Given Box number or whether you are picking up the permit(s).
- Permits must be displayed at all time, so please factor in campus mail delivery time if not picking up.
- Fill in Notes/Comments section for anything else we need to know (i.e., giving permission for someone to pick up your permit on your behalf, with an ID; multiple ranges of dates you need a parking permit for, etc.).

Please Note:

- You must display a permit at all times to avoid violation

We are happy to answer any further questions. Besides calling us, you can reach us at parking@uvm.edu.

Best,

Mary Provost
Customer Service Supervisor